



## RAMAIAH INTELLECTUAL PROPERTY RIGHTS CELL (RIPRC)

[In Association with Karnataka State Council for Science and Technology (KSCST)]

RIPRC/13/2019

04.11.2019

### CIRCULAR

This is to intimate to all the members of the Joint Committee, RIPRC regarding the IP Audit (Intellectual Property Audit) for the Institutions of GEF. A brief the procedure involved during the course of **IP Audit, formulation and Adoption of IP Policy** is illustrated below for your reference:

- 1) Deciding the time frame and timeline for review visit by the Audit committee
- 2) Online filing of documents by the concerned IP committee under the guidance of the Concerned Joint Committee Member
- 3) Examination of documents submitted
- 4) Review visit by the Audit Committee on the allotted date
- 5) Release of Audit Report
- 6) Release of Draft IP Policy
- 7) Meeting of the Advisory Board (RIPRC) and Executive committee (RIPRC) to adopt the Common IP Policy for GEF.

The Joint committee Members are hereby intimated to take up the same matter in the agenda for the next meeting with your IP Committee.

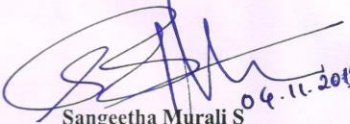
The Joint committee members are also requested to give the details of any NAAC/NIRF/ other accreditation inspections that is pending for the term from Nov. 2019 – March 2020. The institutions awaiting such inspections will be given priority during the process of audit.

The Joint committee members on behalf of the Institutions are requested to provide the following information in consultation with your Quality Assurance Cell at the earliest to receive your customised audit criteria:

- 1) Research Policy/ Regulation
- 2) Incubation Policy (if any)
- 3) Intellectual Property Policy (if any)
- 4) Copy of the Faculty/ Research Officers/ Project fellows employment contract
- 5) Details of collaboration with outside agencies/ institution for research/ incubation etc.
- 6) Industry collaborations/ tie ups – Policy

Please ensure that the documents sent are properly endorsed by the concerned authority/authorities in the electronic format.

**Last date for submission of Documents in E- format: 15<sup>th</sup> November, 2019**

  
 Sangeetha Murali S  
 Coordinator  
 RIPRC

To :

1.	Dr. K.M. Sharath Kumar Member , Joint Committee ,RIPRC	Deputy Director, Directorate of Sponsored Research, Ramaiah University of Applied Sciences
2.	Dr. N Sriraam Member , Joint Committee ,RIPRC	Head, Research and Development Ramaiah Institute of Technology
3.	Dr.Veena P.Waikar Member , Joint Committee ,RIPRC	Professor, Ramaiah Medical College
4.	Dr. Santosh Anand Member , Joint Committee ,RIPRC	Assistant professor Ramaiah College of Arts, Science and Commerce
5.	Dr Padmaja V Member , Joint Committee ,RIPRC	Faculty, Ramaiah Institute of Management
6.	Dr. Ramesh D Member , Joint Committee ,RIPRC	HOD- Dept of Urology Ramaiah Memorial Hospital
7.	Mr. Ajay Chandra Member , Joint Committee ,RIPRC	Ramaiah Public policy Centre
8.	Dr Shalini Member , Joint Committee ,RIPRC	Research Associate Ramaiah Indic Speciality Ayurveda
9.	<u>Dr. V Manjunath</u> Member , Joint Committee ,RIPRC	HOD,E&C, Ramaiah Polytechnique
10.	Ms. Rhea Roy <u>Mammen</u> Member , Joint Committee ,RIPRC	Assistant Professor , Ramaiah College of Law
11.	Ms. Chrishma Viola D'Souza Member , Joint Committee ,RIPRC	Ramaiah Institute of Nursing Education and Research

**Copy to :**

Sl. No	Name	Designation
1	Mr. M.R. Sreenivasa Murthy	Chief Executive , GEF (Medical) & Patron, RIPRC
2	Mr. B.S.Ramaprasad	The Chief Executive, GEF (Eng. & G.Sc.) & Chairperson, RIPRC
3	Mr. H G Srivara	Head HR and Legal Gokula Education Foundation (Medical) & Member, Advisory Board , RIPRC
4	Dr. Sivaguru S Sritharan	Vice Chancellor Ramaiah University of Applied Sciences
5	Prof. Govind R Kadambi	Pro Vice-chancellor Ramaiah University of Applied Sciences & Member, Advisory Board , RIPRC
6	Dr Arkalgud Ramaprasad	Director, Ramaiah Public Policy Centre & Member, Advisory Board , RIPRC
7	Dr. Medha Y Rao	Principal Ramaiah Medical College
8	Dr Naresh Shetty	President Ramaiah Memorial Hospital
9	Dr. N V R Naidu	Principal Ramaiah Institute of Technology
10	Dr. G G Gangadharan	Director Ramaiah Indic Specialty Ayurveda Restoration Hospital
11	Dr. A. Nagarathna	Principal Ramaiah College of Arts Science and Commerce
12	Dr. H. Muralidharan	Dean Ramaiah Institute of Management
13	Dr. Shyam Kishore	Principal Ramaiah college of Law
14	Ms. Mangala Gowri	Principal Ramaiah Polytechnic
15	Dr. Sonali Jadhav	Principal Ramaiah Institute of Nursing Education and Research
14	Mr. BRS Murthy	Chief Corporate Communications, GEF